

**NORTHFIELD TOWNSHIP AREA LIBRARY  
REGULAR BOARD MEETING**

August 4, 2008

President M. Minnich called the meeting to order at 7 p.m.

**Present:** Jack Hinkley, M. Minnich, Lisa Lembke, Karen Neigebauer, Carol Smith, Sandy Purrington (arrived at 7:15), Director Ron Loyd

**Absent:** ~~Sandy Purrington (arrived at 7:15)~~

Guests: None

**I. Minutes and Correspondence:**

A. Minutes: L. Lembke moved to approve the July 1, 2008 minutes as presented. J. Hinkley supported. Motion carried

B. Correspondence: None

**II. Additions to the agenda:**

A. None

**III. Call to the public:** None

**IV. Directors Report:** An oral report was given. This year's Summer Reading Club is averaging 80 people per program.

**V. Unfinished business:**

A. Committee reports

1. Personnel/Policy Committee

a. Working on military leave policy

b. Next will be Drug Free Workplace and Sexual Harassment Policy.

2. Township Building was discussed.

B. Parking Lot will get a topcoat in September and new parking curbs. R. Loyd is ordering new handicapped parking signs.

C. Investments were discussed.

**VI. New business:** None

**VII. Financial Report:**

A. Financial Report: L. Lembke moved to accept and file for audit the financial report dated July 31, 2008. K. Neigebauer supported. All approved. The motion was carried.

B. Presentation of Bills: L. Lembke moved to accept the presentation of actual and estimated bills in the amount of \$74,511.33. J. Hinkley supported. All approved. The motion was carried.

VIII. **Adjournment:** L. Lembke moved to adjourn the meeting at 7:51 p.m.

Submitted by Carol Smith

A handwritten signature in cursive script that reads "Carol Smith". The signature is written in black ink and is positioned above a horizontal line.

Carol Smith, Secretary

Correction to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~.

Wording added is underlined.