

Northfield Township Area Library
Board Meeting
January 9, 2007

The Meeting was called to order by Meg Minnich at 7:07 p.m.

Present: Jack Hinkley, Carol Smith, Meg Minnich, Lisa Lembke, Ron Loyd.

Absent: Sandy Purrington, Karen Neigebauer.

Guests: None were present

I. Minutes and Correspondence

A. Minutes: *L. Lembke moved to approve the minutes of the December 12, 2006 meeting as corrected. J. Hinkley seconded. Motion carried 4-0*

B. Correspondence: *No correspondence.*

II. Additions to the Agenda

A. *There were none.*

III. Call to the Public

A. *No public present.*

IV. Directors Report

A. *An oral report was given.*

V. Unfinished Business

A. Committee Report

1. Policy Committee

(a) Second Reading of the following policies:

(1) 200.10 – Bereavement Pay

Carol Smith moved to approve policy 200.10 as presented.

J. Hinkley seconded.

Roll Call Vote:

C. Smith – Aye

L. Lembke – Aye

J. Hinkley – Aye

M. Minnich – Aye

Motion carried 4-0

(2) 200.15 – Travel Expenses

J. Hinkley moved to approve policy 200.15 as presented.

L. Lembke seconded.

Roll Call Vote:

L. Lembke – aye

M. Minnich – Aye

C. Smith – aye

J. Hinkley – Aye

Motion carried 4-0

(3) 200.8 – Special Closing Pay

L. Lembke moved to approve policy 200.8 as presented. C. Smith seconded.

Roll Call Vote:

C. Smith – aye

L. Lembke – aye

M. Minnich – aye

J Hinkley – aye

Motion carried 4-0

(4) 200.9 – Jury Duty

C. Smith moved to approve policy 200.9 as presented.

J. Hinkley seconded

Roll Call Vote:

C. Smith – aye

L. Lembke – aye

J. Hinkley – aye

M. Minnich – aye

Motion carried 4-0

(5) 330.3 – Emergency Closing

L. Lembke moved to approve policy 300.3 as presented.

Roll Call Vote:

L. Lembke – aye

C. Smith – aye

J. Hinkley – aye

M. Minnich – aye

Motion Carried 4-0

2. Facilities Committee

(a) Tuckpointing project will be completed this month.

(b) Next Committee meeting – no date set

(c) Bathrooms – addition bids being solicited, committee needs to discuss

B. Meeting with Brighton District Library and Salem-South Lyon District Library

1. A meeting of representatives from the three libraries will be held on Thursday, January 11, 2007 in Whitmore Lake.

C. Insurance

1. Discussion of the medical insurance for full time staff took place.

L. Lembke moved to permit R. Loyd to obtain a new tax identification number. J. Hinkley seconded. Motion carried 4-0

VI. New Business

A. Election of Officers

The following slate of officers was approved by unanimous consent:

M. Minnich Board President

J. Hinkley Board Vice President

K. Neigebauer Board Secretary

L. Lembke Board Treasurer

VII. Financial Report

A. L. Lembke moved to accept and file for audit the financial report dated December 12, 2006. J. Hinkley seconded. Motion carried 4-0.

Adjournment

L. Lembke moved to adjourn. C. Smith seconded. Motion carried 4-0. Meeting adjourned at 8:20 p.m.

*Submitted by: Karen Neigebauer
Jack Hinkley*

