

Northfield Township Area Library
Board Meeting
March 6, 2007

The meeting was called to order by Meg Minnich at 7:05 p.m.

Present: Jack Hinkley, Karen Neigebauer, Meg Minnich, Sandy Purrington, Lisa Lembke, Carol Smith, and Ron Loyd.

Absent:

Guests: None were present.

- I. Minutes and Correspondence
 - A. Minutes: L Lembke moved to approve the minutes of February 6, 2007 as presented. Carol Smith seconded. All approved. The motion was carried.
 - B. Correspondence: No correspondence.
- II. Additions to the Agenda:
 - A. First reading of Policy 200.1. Employees/Employment.
- III. Call to the Public: None were present.
- IV. Directors Report: A written report was presented.
- V. New Business:
 - A. Annual report: The board will read and discuss at the next meeting.
 - B. 2007-2008 Budget needs: Goals and ideas for the budget were discussed, the board plans to focus on one topic each month, i.e. staff (part-time personnel); painting; drainage.
- VI. Unfinished Business
 - A. Committee reports:
 1. Personnel/Policy Committee:
 - a. First reading of policy: 200.1 – Employees/Employment.
 2. Facilities and Grounds Committee
 - a. Committee met and discussed the plans for the downstairs bathroom.
 - b. Next meeting is on March 15, 2007 at 6:30 p.m.
- VII. Financial Report:
 - A. Financial Report: L. Lembke moved to accept and file for audit the financial report dated February 28, 2007. C. Smith seconded. All approved.
 - B. Presentation of Bills: L. Lembke moved to accept the presentation of actual and estimated bills in the amount of \$66,630.72 as amended. S. Purrington seconded. All approved.

Adjournment: C. Smith moved to adjourn the meeting at 7:47 p.m.

Submitted by: Karen Neigebauer
Secretary