

Northfield Township Area Library
Board Meeting
March 14, 2006

The meeting was called to order by Meg Minnich at 7:08 p.m.

Present: Jack Hinkley, Karen Neigebauer, Sandy Purrington, Lisa Lembke, Carol Smith, Ron Loyd, Meg Minnich,

Absent:

Guests: Marion Beard.

I. A. Minutes: C. Smith moved to approve the minutes of February, 2006 as amended. S. Purrington supported. The motion was carried. S. Purrington moved to accept the minutes of February 23, 2006 as presented. J. Hinkley supported. The motion was carried.

B. Correspondence: None was presented.

II. Call to the Public: Ervin Hinkley.

III. Director's Report: A written report was presented.

IV. A. Financial Report: L. Lembke moved to accept and file for audit the financial report dated February 28, 2006. C. Smith seconded. All approved.

B. Presentation of Bills: L. Lembke moved to accept the presentation of actual and estimated bills in the amount of \$64,372.00 and to transfer \$0.00 from the money market account to the clearing account. S. Purrington seconded. All approved.

V. Unfinished Business

A. Committee Reports:

1. Facilities: The committee plans to meet again to establish an estimated budget and select contractors for bids.
2. Policy: The next meeting is scheduled for March 21, 2006, at 2:00 p.m.

B. Brighton district Library coffee: The Library President and Director gave an overview of the discussion, and the plan is to continue to meet once a month. The Brighton District Library plans to bring the bookmobile to the Northfield Township Library.

C. Library Security System: The board discussed.

D. Northfield Township accounting procedures: The board discussed.

E. Shelves: Construction is underway for the E room shelves and should be installed by the end of March.

VI. New Business

A. Building and grounds summer work (lawn, garden, tree): The lawn and garden will continue to be maintained by David Beard and Christina Melcher. The plan is to go ahead with the tree removal and the transplantation of the Christmas tree. The board discussed the need for new exhaust fans and basement windows.

B. State report info (circulation, etc.): A written report was presented for the board to review.

C. Maxey Boys Training School video: The board is planning to have an invitation only viewing in April, then the video will be presented to the community.

E. Trustee manuals: A packet was presented for the board to review.

Adjournment: S. Purrington moved to adjourn the meeting at 8:44 p.m.

Submitted by: Karen Neigebauer
Secretary