

Northfield Township Area Library
Board Meeting
July 11, 2006

The meeting was called to order by M. Minnich at 7:20 p.m.

Present: Jack Hinkley, Sandy Purrington, Meg Minnich, Carol Smith, Ron Loyd

Absent: Lisa Lembke, Karen Neigebauer

Guests: Jackie Kimler, Lenore Zelenock

I. Minutes and Correspondence

- A. Minutes: Jack moved to table the minutes of the June 6, 2006 meeting as they were lacking the Budget Hearing.
- B. No correspondence.

II. Additions to the agenda

- A. Move New Business A. Township Recreation Committee up to beginning of meeting.

III. Call to Public

IV. Lenore Zelenock made a presentation to the board regarding a Township Recreation Committee. She requested a volunteer from the Library Board to serve on this committee. Jack Hinkley volunteered to represent the Library Board.

V. Unfinished Business

A. committee reports:

1. Policy Committee

- a. First reading of policies 400.4 Lending of Videos and 200.6 (200.5.1) Unpaid Vacation Leave. Policy 400.4 is being deleted since videos were included in the rewriting of Policy 400.3 Lending of Library Materials. Policy 200.6 is existing Policy 200.6. In order to keep the vacation policies together, the number 200.5.1 was selected. There were no comments on the first readings of the policies.
- b. Second reading of policy
 - S. Purrington moved to adopt policy 400.2 Residency as presented. Seconded by C. Smith. Roll:

M. Minnich – Aye

C. Smith – Aye

J. Hinkley – Aye

S Purrington – Aye

2. Facilities Committee

a. Bathrooms

- A deep stainless steel sink is needed in the upstairs bathroom and pocket doors on the janitorial closet.

b. Basement

- Moved by S. Purrington to increase the contingency from \$1,000 to \$2,000 in the bid for re-pointing the basement.
Seconded by J. Hinkley. Carried.

B. Trustee Workshop: C. Smith to send workshop information to S. Purrington.

C. *Young Poet Incarcerated* distribution and publicity

1. Moved by C. Smith to sell *Young Poet Incarcerated* DVD at our cost which will be determined by the director.
Seconded by S. Purrington. Carried.

D. Brighton District Library/Salem-South Lyon District Library meets next on July 26, 2006. J. Hinkley and M. Minnich will attend.

VI. New Business

- A. See above IV.
- B. Township/library financial relationship discussed.
- C. Brighton District Library bookmobile cooperation discussed.
Ideas for stops in our district suggested i.e. Nursery Schools etc.

VII. Financial Report

- A. S. Purrington moved to accept and file for audit the financial report dated June 30, 2006. Seconded by J. Hinkley. Carried.
- B. S. Purrington moved to accept the presentation of actual and estimated bills in the amount of \$74,850.84. Seconded by C. Smith. Carried

Adjournment: J. Hinkley moved to adjourn the meeting at 9 p.m.

Submitted by: Carol Smith, acting secretary