

NORTHFIELD TOWNSHIP LIBRARY
Regular Board Meeting
January 5, 2010

The meeting was called to order by Meg Minnich at 7:06 PM.

Present: Meg Minnich, Jack Hinkley, Lisa Lembke, Sandy Purrington and Ron Loyd (ex officio)
Absent: Carol Smith and Karen Neigebauer.

Guest: Elizabeth Toncevich

I. Minutes and Correspondance

A. Lisa Lembke moved to approve the minutes for the meeting of December 8, 2009 as corrected.

Jack Hinkley supported.
Motion carried 4-0.

Lisa Lembke moved to approve the minutes for the special meeting of December 15, 2009.

Sandy Purrington supported.
Motion carried 4-0.

B Correspondence: none

II. Additions to the agenda:

An informational presentation by Elizabeth Toncevich was moved to be given before the Director's report

III. Call to the public: No comments.

V. Unfinished business:

B. Future Planning

a. Real Estate: informational presentation by Elizabeth Toncevich was given at this time followed by a short discussion after which Elizabeth Toncevich left the meeting.

IV. Director's Report:

A written report was presented.

V. Unfinished business

A. Committee reports

1. Personnel/Policy Committee

a. Policy 400.6 Overdue Library Materials (revised) was discussed and sent back to the Personnel/Policy Committee for further revisions.

B. Future Planning.

1. Potential Existing Resources

The future of the Township Building was discussed.

2. Financials

a. Real estate

The informational presentation was discussed further at this time.

3. Needs assessment:

Needs assessments were discussed.

VI. New Business:

A. Election of officers:

Lisa Lembke moved that the slate of current officers: Meg Minnich- president, Jack Hinkley - vice president, Carol Smith - secretary, and Lisa Lembke – treasurer be reelected for 2010.

Sandy Purrington supported.

Motion carried. 4-0.

VII. Financial Report:

Lisa Lembke moved to accept and file for audit the financial report dated November 1-December 31, 2009.

Sandy Purrington supported.

Motion carried. 4-0.

A question concerning petty cash was discussed.

Sandy Purrington moved that \$500.00 be allocated to Ron Loyd for use as petty cash.

Lisa Lembke supported.

Motion carried 4-0.

VIII. Adjournment. Lisa Lembke moved to adjourn at 8:12 PM.

Submitted by Jack Hinkley

