

Northfield Township Area Library  
Board Meeting  
January 10, 2006

The meeting was called to order by Jack Hinkley at 7:18 p.m.

Present: Jack Hinkley, Karen Neigebauer, Sandy Purrington, Meg Minnich,  
Carol Smith, Ron Loyd

Absent: Lisa Lembke

Guests: None were present.

I. Minutes and Correspondence

A. Minutes: M. Minnich moved to approve the minutes of December 13, 2005 as amended.

Correspondence: none.

II. Call to the Public: None were present.

III. Director's Report: A Written report was presented.

IV. Financial Report: Report will be presented at the next meeting.

V. Unfinished Business

A. Shelves for E Room: Tabled until next months meeting.

B. Committee Reports: The committee met and discussed plans to review and update the library manuals including reviewing the policy for the van; and the policy on lending of library material and selection of C.D.s.

C. Brighton District Library response: The meeting between The Brighton District Library Board President and Director, and the Northfield Township Area Library Board President, will be held on January 19, 2006 at Amer's Deli in Brighton for the purpose of starting discussions on the Green Oak issue.

D. Security Alarm System: Tabled until next months meeting.

VI. New Business

A. Audit: The audit was received from Pfeffer-Hanniford-Palka, CPA, for the year ending June 30, 2005.

B. Bid from MicroSource: M. Minnich moved to approve the purchase of a SNAP SVR 4200 320 GB from MicroSource Inc. with an estimated cost of \$2500.00, including labor and installation, and a contingency of 20% (\$500.00). C. Smith seconded. All approved.

C. Calendar; Dates for the 2006 Library Board Meetings are as follows:

February 7	August 1
March 7	September 5
April 4	October 3
May 2	November 14
June 6	December 12
July 11	

D. Election of officers:      President: Margaret Minnich  
   Vice President: Jack Hinkley  
   Treasurer: Lisa Lembke  
   Secretary: Karen Neigebauer

Roll Call Vote:      J. Hinkley: Aye  
                                 C. Smith: Aye  
                                 S. Purrington: Aye  
                                 K. Neigebauer: Aye  
                                 M. Minnich: Aye  
                                 L. Lembke: Absent

Adjournment: C. Smith moved to adjourn the meeting at 8:15 p.m.

Submitted by: Karen Neigebauer  
                         *Secretary*